

### Record of officer decision

<b>Decision title:</b>	Use of capital fund to install 3 pay and display machines
<b>Date of decision:</b>	27 November 2018
<b>Decision maker:</b>	Assistant Director – Technical Services
<b>Authority for delegated decision:</b>	Herefordshire Council's constitution – scheme of Delegation Part 3 Functions Scheme, Section 7 Officer Functions – 3.7.5 operational decisions.
<b>Ward:</b>	Not applicable
<b>Consultation:</b>	None
<b>Decision made:</b>	To approve expenditure on car parking strategy capital program allocation to install three pay and display machines in council car parks to replace existing machines.
<b>Reasons for decision:</b>	<p>The machines have already been procured as part of an approved planned replacement of machines under a separate capital allocation.</p> <p>Three machines were not installed and held in store pending a decision to review on street parking in Hereford in the event that a machine was needed to meet timescales for project delivery.</p> <p>Now that the review of on street parking has been completed, with further machines procured for this in time, these machines can now be used as planned in off street car parks.</p> <p>As the capital allocation for the original planned replacement of machines has now expired, this decision approves expenditure on car parking strategy capital.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>This decision will have a cost to the council of circa £3,000.</p> <p>There are no legal considerations identified.</p> <p>There are no health and safety or risk implications.</p>
<b>Details of any alternative options considered and rejected:</b>	No other options identified.
<b>Details of any declarations of interest made:</b>	If any officers or members involved or consulted in the decision-making have declared an interest you should include the declaration here.

Signed: ..... Date: 27 November 2018  
 Name: Chris Jenner, Assistant Director Technical Services